### **APPROPRIATION NO. 40, 2024**

## CITY CLERK

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2024.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said Municipal Corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

		AMOUNT REQUESTED	AMOUNT <u>APPROPRIATED</u>
FROM:	EDIT #0404-0096	\$10,000.00	\$10,000.00
TO:	Tree Maintenance(EDIT) #0404-0096-03-432190	\$10,000.00	\$10,000.00
	TOTAL	\$10,000.00	\$10,000.00
Introduced	by:	Cheryl L	oudermilk, Councilperson
Passed in o	pen Council this day	of	, 2024.
		Tan	nmy Boland, President
ATTEST:		Mich	nelle L. Edwards, City Clerk
Presented b	y me to the Mayor this	day of	, 2024
at	o'clock.		
		Michelle 1	L. Edwards, City Clerk
Approved b	y me, the Mayor, this	day of	, 2024.
			Brandon C. Sakbun, Mayor
ATTEST:		Mich	nelle L. Edwards, City Clerk

### REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND:	EDIT	DATE: 9/6/2024				
FUND FROM WHICH APPROPRIATION IS TO BE MADE: EDIT						
DEPT or FUND	Account#	Account Name:	Amount:			
TO: EDIT	0404-0096-03-432190	Tree Maintenance	10,000.00			
TO:						
то:						
то:						
	Tot:	al Amount to be Appropriated;	10,000.00			
Department Head Approval: Forward to Mayor)	Meileus & Meileu	9/10/2020	1			
Mayoral Approval; Forward to Controller)	Signature	Date: 1/2 / 2027				
Controller Approval; Forward to Legal)	Signature Monus	Date: 9/10/24	_			
Received by Legal:	9-18-24 Date	Appropriation# 40	,			

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.



First Financial Bank Torre Haule, Indiana 71-35-749 5907

3/14/2024

PAY TO THE ORDER OF

CITY of TERRE HAUTE

\$ \*\*10,000.00

DOLLARS

CITY of TERRE HAUTE ATTN: City Forester 17 Harding Avenue Terre Haute IN 47807

Mémo

Vicky Burke

Spring 2014 100590711 10749003561 5754 10011

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TREES Inc.

3/14/2024

CITY of TERRE HAUTE 3/14/2024 5003 • TREES PROJECTS:515 • Tree PI "1000 Trees for Terre Haute" Grant - City Forester 10

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10,000.00

FFB Checking - TRE

10,000,00



# **Grant Agreement**

Date:

February 13, 2024

To:

Ana Maria Erazo Galeano, Urban Forester

Department of Urban & Community Forestry, City of Terre Haute

17 Harding Avenue, Terre Haute, Indiana 47807

From:

TREES Inc.

PO Box 3683, Terre Haute, IN 47803

Subject:

1000 Trees for Terre Haute Grant to City of Terre Haute - Spring 2024

TREES Inc. will grant the City of Terre Haute Department of Urban & Community Forestry the sum of \$10,000 to be used for planting 100 new trees. This grant is part of TREES Inc.'s "1000 Trees for Terre Haute" storm recovery plan.

The terms for this grant are as follows:

- A minimum of 100 trees to be planted in city-owned tree rows in Terre Haute.
- Trees planted must be native hardwood trees,
- Planting is to be completed by December 31, 2024.
- The city will maintain and water trees.
- A TREES temporary yard sign will be placed on each block where trees are planted. (TREES will provide signage
  once planting dates and locations are scheduled.)
- Any communication, including media releases sent by the City about the planting of theses trees must acknowledge TREES inc.'s grant contribution.
- The Urban Forester will provide the following documentation to TREES Inc.
  - o A summary of receipts and expenditures.
  - o A description of the work completed including locations of the plantings.
  - o A statement regarding planned maintenance to ensure that the trees will survive and thrive.

The funds provided by TREES inc. may only be spent in accordance with the provisions stated above and not for any other project or inititative. If these provisions are not met, the entire \$10,000 must be returned to TREES inc.

By signing below, the City of Terre Haute acknowledges its understanding of the terms of this grant.

For TREES Inc.	For City of Terre Halite
am Pres Trees Tree	Vina 1
(Signature of Authorized/Representative)	(Signature of Authorized Representative)
Ann MRyon Prosident, TREES IAC.	ANA M ERAZO GALEANO/DIRECTOR OF URBAN FORESTRY (Name and Title)
Tess 29, 2024 (Date)	FEBRUARY 20,2024 (Date)

### DEPARTMENT OF ENGINEERING



# Memo

To:

Mayor Sakbun

From:

Sally Roetker -

**Project Coordinator Engineering** 

CC:

Jessica Thome -

City Controller

Marcus Maurer-

City Engineer

**Brad Utz-**

**Assistant Dir of Engineering** 

Ana Erazo-

**Urban Forester** 

Mike Wright-

City Legal

Date:

September 9, 2024

Re:

Request for Additional Appropriation/ EDIT

The Department of Engineering is requesting an Additional Appropriation from the EDIT Fund to the Tree Maintenance Expense Line. This is a \$10,000.00 Grant/Donation from Trees Inc. for tree plantings.

Please see the attached Request for Appropriation.

If you have any questions please contact me.

Thank you.